RNB PROPERTY MANAGEMENT GOLDEN GATE INC.
3030 Bridgeway #213, Sausalito, CA 94965
RNBGoldenGate.com | CA DRE License No. 02147314

Form No.	**RNB-AP-1**
Version	1.0 · Rev. 10/2026
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TENANT APPLICATION TO RENT

Visit www.RNBGoldenGate.com to Pay Your $50 Printed Application Fee

INDIVIDUAL APPLICATIONS REQUIRED FROM EACH OCCUPANT 18 YEARS OF AGE OR OLDER

(PLEASE PRINT CLEARLY & COMPLETE ALL SECTIONS TO AVOID A DELAY IN PROCESSING)

OFFICE USE ONLY: RECEIVED ON (MM/DD/YY): _____ AT (HH:MM, AM/PM): _____ FEE RECEIVED ($): _____ AGENT ID: _____ SIGNATURE: _____
☐ CASH ☐ PAYPAL ☐ CHECK ☐ OTHER

PROPERTY #(S) _____ OR DESIRED RENTAL ADDRESS _____ DESIRED MOVE-IN DATE _____

LAST NAME _____ FIRST NAME _____ MIDDLE NAME _____ SOCIAL SECURITY NUMBER _____

OTHER NAMES USED IN THE LAST TEN YEARS _____ WORK PHONE NUMBER _____ HOME PHONE NUMBER _____

DATE OF BIRTH _____ EMAIL _____ MOBILE PHONE NUMBER _____

DRIVER'S LICENSE # _____ EXPIRATION _____ STATE _____ OTHER ID _____

1. PRESENT ADDRESS _____ CITY _____ STATE _____ ZIP CODE _____

DATE IN _____ DATE OUT _____ OWNER/AGENT NAME _____ OWNER/AGENT PHONE # _____

REASON FOR MOVING _____ CURRENT MONTHLY RENT $ per month _____

2. PREVIOUS ADDRESS (If less than 2 years) _____ CITY _____ STATE _____ ZIP CODE _____

DATE IN _____ DATE OUT _____ OWNER/AGENT NAME _____ OWNER/AGENT PHONE # _____ REASON FOR MOVING _____

3. PREVIOUS ADDRESS (If less than 2 years) _____ CITY _____ STATE _____ ZIP CODE _____

DATE IN _____ DATE OUT _____ OWNER/AGENT NAME _____ OWNER/AGENT PHONE # _____ REASON FOR MOVING _____

PROPOSED OCCUPANTS (PLEASE LIST ALL IN ADDITION TO YOURSELF)

NAME	DATE OF BIRTH (MM/DD/YY)	NAME	DATE OF BIRTH (MM/DD/YY)

IF YOU WILL HAVE PETS NUMBER OF EACH PET _____ DOG(S) _____ CAT(S) _____ OTHER(S) _____ DESCRIBE BREED & SIZE/WEIGHT & AGE _____

Are you a current member of the armed forces (Including the national guard and reserves)? ☐ Yes I am ☐ No I am not

Have you ever filed for bankruptcy? ☐ Yes ☐ No Have you ever been evicted or asked to move? ☐ Yes ☐ No

Have you ever been convicted of selling, distributing or manufacturing illegal drugs? ☐ Yes ☐ No

Have you ever filed suit against a landlord? ☐ Yes ☐ No Please Explain: _____

Do you have a water bed, an aquarium or any other water filled furniture? ☐ Yes ☐ No Please Explain: _____

Are you a smoker? ☐ Yes ☐ No Please Explain: _____

A PRESENT OCCUPATION & SOURCE(S) OF INCOME _____ COMPANY/EMPLOYER NAME _____

NAME OF YOUR SUPERVISOR _____ SUPERVISOR'S PHONE # _____ HOW LONG WITH EMPLOYER _____

EMPLOYER'S ADDRESS _____ CITY, STATE, ZIP CODE _____

CURRENT **NET** INCOME $ _____ PER ☐ WEEK ☐ MONTH ☐ YEAR — PLEASE CHECK ONE

B OTHER SOURCE OF INCOME: _____

CURRENT **NET** INCOME $ _____ PER ☐ WEEK ☐ MONTH ☐ YEAR — PLEASE CHECK ONE

IN CASE OF EMERGENCY, NOTIFY	ADDRESS, STREET, CITY, STATE, ZIP CODE	RELATIONSHIP	PHONE
1.			
2.			

PERSONAL REFERENCES	ADDRESS, STREET, CITY, STATE, ZIP CODE	LENGTH OF ACQUAINTANCE	RELATIONSHIP	PHONE
1.				
2.				

AUTOMOBILE MAKE:	MODEL:	YEAR:	LICENSE PLATE:
1.			
2.			

Applicant represents that all the above statements are true and correct and hereby authorizes verification of the above items including, but not limited to, the obtaining of a credit report and agrees to furnish additional credit references upon request. Applicant consents to allow RNB Property Management Golden Gate Inc. to disclose tenancy information to previous or subsequent Owners/Agents and grants permission to gather information about the applicant from their personal references, current and previous employers, landlords, credit sources, and bureaus to facilitate RNB Property Management Golden Gate Inc. in determining the status of rental application. The consent survives the expiration of my tenancy.

- RNB Property Management Golden Gate Inc. requires a payment of $50.00, which is to be used to screen Applicant with respect to credit history and other background information.
- An application will not be processed until payment is received in the form of cash, credit card, cashiers check or money order. Personal checks are accepted but application will not be processed until funds clear.
- The processing fee is non-refundable if the application is processed. If the application is unprocessed you may choose a refund or a credit to another property.
- An application will not be processed if the application is incomplete or unreadable.

The amount charged is itemized as follows:

1. Actual cost of credit report, unlawful detainer (eviction) search, and bad check reports **$15.00**
2. Cost to obtain, process and verify screening information (may include staff time and other soft costs) **$35.00**
3. Total fee charged for an application **$50.00**

Visit www.RNBGoldenGate.com to Apply Online

DATE: _____ **APPLICANT** (Signature Required): _____

SUBMIT APPLICATION BY ONE OF THE FOLLOWING METHODS

1. Apply Online at www.RNBGoldenGate.com
2. Drop off or mail application and payment to: RNB Property Management Golden Gate Inc. at 3030 Bridgeway #213, Sausalito, CA 94965
3. Fax application to (415) 839-8393. To make a payment, call (415) 413-3827 or visit us online www.RNBGoldenGate.com.
4. Email applications to goldengate@RNBemail.com. To make a payment visit us online at www.RNBGoldenGate.com.

PLEASE NOTE: First Come, first qualified, first served. Processing takes on average 5-7 business days. Once screening is complete we will notify you. Your place in line can only be confirmed 24 hours after submission.

CALIFORNIA APARTMENT ASSOCIATION CODE FOR EQUAL HOUSING OPPORTUNITY

The California Apartment Association supports the spirit and intent of all local, state and federal fair housing laws for all residents without regard to color, race, religion, sex, marital status, mental or physical disability, age, familial status, sexual orientation, or national origin. The California Apartment Association reaffirms its belief that equal opportunity can best be accomplished through effective leadership, education, and the mutual cooperation of owners, managers, and the public. Therefore, as members of the California Apartment Association, we agree to abide by the following provisions of this Code for Equal Housing Opportunity:

- We agree that in the rental, lease, sale, purchase, or exchange of real property, owners and their employees have the responsibility to offer housing accommodations to all persons on an equal basis
- We agree to set and implement fair and reasonable rental housing rules and guidelines and will provide equal and consistent services throughout our residents' tenancy.
- We agree that we have no right or responsibility to volunteer information regarding the racial, creed, or ethnic composition of any neighborhood, and we do not engage in any behavior or action that would result in "steering"
- We agree not to print, display, or circulate any statement or advertisement that indicates any preference, limitations, or discrimination in the rental or sale of housing.

RENTAL INFORMATION REQUEST

The RENTAL INFORMATION REQUEST form (page 3) is used by RNB Property Management Golden Gate Inc. to obtain an Applicant's rental history from their current or former Landlord or Agent. Information regarding an Applicant's rental history must be obtained and may be used solely to evaluate the Applicant for rental housing:

- **Section One needs to be completed by the Applicant** in order to grant RNB Property Management Golden Gate Inc. authorization to obtain the Applicant's rental history. The Applicant's signature in section one gives the current landlord permission to give Applicant's rental history to RNB. The authenticity of this request may be verified by contacting the Applicant below. Copies of this form with Applicant's signature are suitable.
- **Section Two needs to be completed by the current or former Landlord or Agent** of the Applicant.

PLEASE NOTE: If the Applicant owns the residence in which they currently reside then this form does not need to be completed.

APPLICANT ONLY — SECTION ONE — APPLICANT'S AUTHORIZATION FOR RELEASE OF INFORMATION

APPLICANT'S NAME _____ PHONE # _____

DATE _____ SIGNATURE _____

PREVIOUS ADDRESS THIS REQUEST IS REGARDING _____ CITY _____ STATE _____ ZIP CODE _____

LANDLORD/AGENT NAME _____ PHONE # _____

MOVE-IN DATE _____ MOVE-OUT DATE _____ FAX # _____

LANDLORD/AGENT ONLY — SECTION TWO — RENTAL INFORMATION REQUEST

1.) PLEASE CONFIRM THAT APPLICANT LIVED AT YOUR PROPERTY DURING THE PERIOD INDICATED ABOVE, ☐ YES THEY DID ☐ NO, PLEASE SPECIFY THE DATES OF TENANCY FROM (MM/YYYY): _____ to (MM/YYYY): _____

2.) IN THE LAST 12 MONTHS, HOW MANY TIMES DID THE APPLICANT PAY THE RENT LATE? ☐ ZERO ☐ 1 ☐ 2 ☐ 3+

3.) DOES THIS APPLICANT CURRENTLY OWE YOU MONEY FOR UNPAID RENT? ☐ YES ☐ NO

4.) DID YOU EVER EVICT THIS APPLICANT FROM YOUR RENTAL PROPERTY? ☐ YES ☐ NO

5.) DID THIS APPLICANT CAUSE ANY SUBSTANTIAL DAMAGE TO YOUR RENTAL UNIT AND IF SO DID THEY PAY IN FULL FOR ANY REPAIRS? ☐ YES ☐ NO ☐ PAID IN FULL ☐ STILL OWES

6.) DID APPLICANT EVER SUBMIT A CHECK TO YOU THAT WAS RETURNED BY THEIR FINANCIAL INSTITUTION DUE TO NON SUFFICIENT FUNDS (NSF)? ☐ YES ☐ NO

7.) WAS A THREE DAY NOTICE TO PERFORM OR QUIT EVER SERVED TO THE APPLICANT? ☐ YES ☐ NO

8.) DOES THE APPLICANT HAVE A PET? ☐ YES _____ ☐ NO

SECTION TWO COMPLETED BY _____ PHONE # _____

PLEASE MAIL, EMAIL OR FAX THIS FORM TO RNB PROPERTY MANAGEMENT AS SOON AS POSSIBLE (24-48 HOURS)

INTERESTED IN OUR MANAGEMENT SERVICES? CALL (415) 413-3827 TODAY!

3030 Bridgeway #213, Sausalito, CA 94965

BUS: (415) 413-3827 **FAX:** (415) 839-8393 **EMAIL:** goldengate@RNBemail.com